

Meeting Minutes

Meeting Name: Board of Health		Location: Massillon City Health Department via Teleconference Dial-In (330) 362-8327	
Date: March 16, 2021		Start Time: 3:31pm	Stop Time: 3:46pm
Recorded by: Terri Argent, RS, REHS		Opened by: Mayor Kathy Catazaro-Perry, President of the Board	
Attendees: Jeff Thornberry Cathy Heitger Dr. Sonia Ullum		Staff Present: Mayor Kathy Catazaro-Perry Terri Argent Dr. S. Lata Wiggins	
MINUTES			
<p>There was not a quorum on February 16, 2021.</p> <ol style="list-style-type: none"> 1. On a motion by Jeff Thornberry, and seconded by Cathy Heitger, approval was given to approve the January 2021 and February 2021 meeting minutes as mailed. Motion carried. 2. On a motion by Cathy Heitger, and seconded by Dr. Sonia Ullum, approval was given to pay the January bills for the Health department in the amount of \$16,845.87 and for the WIC department in the amount of \$15,463.56 for a total amount of \$32,309.43 for January 2021. Motion carried. On a motion by Cathy Heitger, and seconded by Dr. Sonia Ullum, approval was given to pay the February bills for the Health department in the amount of \$20,772.70 and for the WIC department in the amount of \$10,890.53 for a total amount of \$31,663.23 for February 2021. Motion carried. 3. The monthly Vital Statistics, Environmental, and Nursing Division reports for January 2021 and February 2021 were accepted and approved without comment. 			
ACTION ITEMS			
<u>Old Business</u>			
<ol style="list-style-type: none"> 1. COVID-19 Update <ol style="list-style-type: none"> 1. We are vaccinating Monday – Friday and every other Saturday. In April, we will be doing large clinics Tuesdays and Wednesdays in our multi-purpose room. 2. The Governor is opening up to anyone over 18 as of April 1st. We are currently registering citizens by phone and on-line. On April 1st we will move to on-line scheduling only. 3. We are in the planning process for a mass vaccination clinic with the other 3 Health Departments, I have suggested WHS, we will see! 4. We are moving through our waiting list now and other providers – pharmacies, doctors, etc. are being added weekly 			



Health Department

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New Business

1. Announcement of equity message
 - a. We are offering churches in our area the registration forms and offering to go to them to help people register. We have also provided a video done by Aultman/Mercy on trust of vaccines for people of color called "A Dose of Reality"

2. Approval of resignations/retirements
 - a. Pastor Reginald Hye has resigned from the Board of Health and we need approval to accept his resignation. Terri Argent will send him a letter thanking him for his service. On a motion by Cathy Heiter, and seconded by Dr. Sonia Ullum, approval was granted to accept the resignation of Pastor Reginald Hye. Motion carried.
 - b. We need to officially approve of Vicki Theis' retirement from her Registrar position. On a motion by Cathy Heitger, and seconded by Jeff Thornberry, approval was granted to accept the retirement of Vicki Theis from the Registrar position. Motion carried.

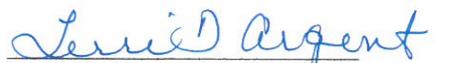
3. Transfer of announcement and approval of benefits
 - a. Civil Service has provided us an employee for the Registrar position. This will be a transfer from the Safety/Services Division to the Health department. It is Anita Combs who comes to us with 15 years of experience with the city as executive assistant to the Safety/Services Director, and the Engineering Department before that. She already knows billing, payroll, website design, etc. She will require minimal training of 3-4 days on birth and death records. She has a BA in business. She is already at the 12S level, we just need to approve her transfer of benefits at the 12S, 15 year level for salary and benefits. On a motion by Cathy Heitger, and seconded by Dr. Sonia Ullum, approval was granted for the transfer of salary and benefits. Motion carried.

APPROVAL

These minutes represent a true and accurate record of this meeting to be the best of my knowledge.

Meeting minutes submitted by:	Jeff Thornberry	3/16/2021
Meeting minutes submitted by:	Dr. Sonia Ullum	3/16/2021


 Mayor Kathy Catazaro-Perry
 President of the Board


 Terri D. Argent, Health Commissioner
 Secretary of the Board